

- VII. There was no change in the eligible basis (as defined in Section 42(d)) of any building in the project, or if there was a change, the nature of the change (e.g., a common area has become commercial space, or a fee is now charged for a tenant facility formerly provided without charge);
- NO CHANGE** **CHANGE**

If "**Change**", state nature of the change on page 4.

- VIII. All tenant facilities included in the eligible basis under Section 42(d) of any building in the project, such as swimming pools, other recreational facilities, and parking areas, were provided on a comparable basis without charge to all tenants in the building;

YES **NO**

- IX. If a low-income unit in the project has been vacant during the year, reasonable attempts were or are being made to rent that unit or the next available unit of comparable or smaller size to tenants having a qualifying income before any units in the project were or will be rented to tenants not having a qualifying income;

YES **NO**

- X. If the income of tenants of a low-income unit in the building increased above the limit allowed in Section 42(g)(2)(D)(ii), the next available unit of comparable or smaller size in the building was or will be rented to tenants having a qualifying income;

YES **NO**

- XI. An extended low-income housing commitment as described in Section 42(h)(6) was in effect (for buildings subject to Section 7108(c)(1) of the Omnibus Budget Reconciliation Act of 1989, 103 Stat. 2106, 2308-2311), including the requirement under Section 42(h)(6)(B)(iv) that an owner cannot refuse to lease a unit in the project to an applicant because the applicant holds a voucher or certificate of eligibility under Section 8 of the United States Housing Act of 1937, 42 U.S.C. 1437f (for buildings subject to Section 13142(b)(4) of the Omnibus Budget Reconciliation Act of 1993, 107 Stat. 312, 438-439);

YES **NO** **N/A**

- XII. All low-income units in the project were used on a nontransient basis (except for transitional housing for the homeless provided under Section 42(i)(3)(B)(iii) or single-room-occupancy units rented on a month-by-month basis under Section 42(i)(3)(B)(iv));

YES **NO** **HOMELESS**

- XIII.a The owner received its credit allocation from the portion of the state ceiling set-aside for a project involving "qualified non-profit organizations" under Section 42 (h)(5) of the code.

YES **NO**

- XIII.b If YES, name of participating non-profit organization: _____

- XIV. There has been no change in the ownership or management of the project;

NO CHANGE **CHANGE**

If "**Change**", complete page 4 detailing the changes in ownership or management of the project.

- XV. The Owner complies with Internal Revenue Service ("IRS") Revenue Ruling 2004-82, which at Question and Answer 5, states that Internal Revenue Code ("IRC") Section 42(h)(6)(B)(i) requires that "an extended low-income housing commitment include a prohibition during the extended use period against (1) the eviction or termination of tenancy (other than for good cause) of an existing tenant of any low-income unit (no-cause eviction protection) and (2) any increase in the gross rent with respect to the unit not otherwise permitted under § 42.

YES **NO**

- XVI. The person responsible for the tax credit management of the property has attended LIHTC training within the past three years. Provide copy of certificate of continuing education.

YES **NO**

- XVII. The housing provider has implemented mandated procedures in accordance with the Violence Against Women Act (VAWA) protection to all person covered by VAWA law. This includes but is not limited to notification and notice requirements, discretionary accommodations with leases, emergency transfer plans, occupancy rights, evictions and proper VAWA record retention and reporting requirements.

YES **NO**

XVIII. The Owner confirms the project continues to meet the requirements of the Qualified Allocation Plan that was in effect at the time of their application, the specific scoring criteria that the project was awarded points for, and the certifications represented in the Consolidated Application submitted for the project.

YES

NO

If "NO", complete page 4 explaining why the property no longer meets the requirements.

Note: Failure to complete this form in its entirety will result in noncompliance with program requirements. In addition, any individual other than an owner or general partner of the project is not permitted to sign this form, unless permitted by the state agency.

The project is otherwise in compliance with the Code, including any Treasury Regulations, the applicable State Allocation Plan, and all other applicable laws, rules and regulations. This Certification and any attachments are made UNDER PENALTY OF PERJURY.

By: _____
(Signature)

(Please Print Name)

Title: _____

Date: _____

(Ownership Entity)

(Owner Phone Number)

(Owner Email)

Signed sealed and delivered in the presence of:

Notary: _____

Witness: _____ My commission expires: _____

Date of Execution: _____ (NOTARY PUBLIC SEAL)

Only to be completed if the owner has elected AVERAGE INCOME as the minimum set-aside requirement for question 10c on the 8609

**Connecticut Housing Finance Authority
Low Income Housing Tax Credit (LIHTC)
Income Averaging Tracking Sheet**

The Connecticut Housing Finance Authority (CHFA) requires that this Income Averaging Tracking Sheet be completed to show all units in each building of your LIHTC project. Every unit in each tax credit building must be reported regardless of whether it is a tax credit unit.

Please note that the number of LIHTC units at each AMI% must match the Extended Low-Income Housing Commitment for Low Income Housing Credits. For units that are not Tax Credit qualified, please select the "MKT" column which applies to the unit. No entries should exist that are prior to the "placed in service date".

Project Name		Total No. of BINs	
Address		Buildings PIS Dates	
County		Total No. of Units (including market)	
Report Period		No. of LIHTC Units	
Prepared by:		Date:	
AMI	Total # of Units		
20%			
30%			
40%			
50%			
60%			
70%			
80%			
Market Rate			
TOTAL			

