INTERVIEW CHECKLIST

Complex	x Code	Date						
to docur question	nal interview is required in order to proce ment any changes in income and househo s will be asked during the interview with w. All questions MUST be answered. D	old composition single the applicant(s) re	ce the submission o equired to sign this f	f the application	on. All	I		
This app	plication is listed with orrect?		as h	ead of househo	old.			
	Name	Relationship to head	Birth Date	Age (optional)	Studen Y/N	t		
Head		Self	_ 333	(* F ***********************************				
Со-Н								
3.								
4.								
5.								
6.								
7.								
8.								
House the	un haan ann shanna in hanashald anna			□ Vaa	□ NIa			
If yes, es	ere been any changes in household compe colain:	osition in the last ty	weive months?	☐ Yes	□ No			
Do you a	anticipate any changes in household com	position in the nex	t twelve months?	☐ Yes	□ No			
If yes, ex		- 11 11 14- 41 1	1 1.10	□ V	□ N.			
Is there a If yes, ex	anyone not listed above who would norm	ially live with the h	iousenoia?	☐ Yes	□ No			
Is this th	ne entire household to occupy the unit?			☐ Yes	□ No			
Will all listed minors live in the unit at least								
50% of the time? \Box Yes \Box No								
If no, p	lease explain:							
I understand and agree that no one else will join the household without prior written management approval. $\hfill Yes \hfill Yes \hfill No$								
will be	stand and agree if Management discover- living in your household not listed on the unds to cancel your application.	_	_	list that	Yes	□ No		
months	of the persons in the household be or have of this calendar year, or the upcoming can an a correspondence school) with regular	alendar year at an e	ducational institutio	n	Yes	□ No		
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If yes, please explain:							
If <i>yes</i> , answer the following questions:							
Are any full-time student(s) married and filing a jo	☐ Yes						
Are any student(s) enrolled in a job-training progra Workforce Investment Act?	☐ Yes	□ No					
Is the full-time student a Title IV/TANF recipient?		☐ Yes	□ No				
Is the full-time student a single parent living with l dependent on another's tax return and the children	☐ Yes						
Is the full-time student a person who was previous care program (under Part B or E of Title IV of the	□Yes	□ No					
Please answer yes or no to the following and if yes, provide the amounts. Do you or any family member have income from:							
			Head of Household		Iousehold mber		
Social Security?	☐ Yes		\$				
SSI?	☐ Yes	□ No	\$				
Scheduled payments from Pension/Annuity/Investment/Retirement?	☐ Yes		\$				
Veterans Benefits?	☐ Yes	☐ No	\$				
Disability?	☐ Yes		\$				
Unemployment?	☐ Yes		\$				
Workman's Comp?	☐ Yes		\$				
TANF/Public Assistance?	☐ Yes	☐ No	\$				
Employment?	☐ Yes	\square No	\$				
Do you receive Alimony?	☐ Yes	□ No	\$				
Are you entitled to receive Alimony?	☐ Yes	□ No	\$				
Do you receive Child Support?	☐ Yes	\square No	\$				
Are you entitled to receive Child Support?	☐ Yes		\$				
Military Pay?	☐ Yes	☐ No	\$				
Net Income from Business?	☐ Yes		\$				
Contributions (monetary or not) from Friends/Relatives/Etc.?	☐ Yes		\$				
Income from Assets?	☐ Yes	☐ No	\$				
Other Income?	☐ Yes	□ No	\$				
Long Term Medical Care Insurance Payments in excess of \$180/day	☐ Yes		\$				
**Grants or Scholarships?							
[**Amounts received which exceed the cost of tuition may have to be counted in total income]							
Do you file Income Tax returns?							

Tenant MUST list total household income for previous year. (Do not leave this blank)					\$		
	fers from current year, tenament of the service of	nt <u>must</u>					
member of If yes, ple Is any me employm If yes, ple	of the household as listed or ease explain:	ecting any	changes t	to their cur	rent income information in th	☐ Yes	□ No onths (seeking □ No
	Deposit Accounts				Stocks or Bonds	105	
	Savings Accounts	☐ Yes	□ No		Mutual Funds	☐ Yes	□ No
	Certificates of Deposit	☐ Yes	□ No		Trust Accounts	☐ Yes	□ No
	IRA	☐ Yes	☐ No		Life Insurance	☐ Yes	□ No
	Other Retirement Funds	☐ Yes	☐ No		Real Estate	☐ Yes	☐ No
Does anyon Please exp	ate is owned, is it for sale? ne hold any personal proper lain: ent Assets (Cash, etc.?)	ty as an ir	nvestment	(antique c	☐ Yes ☐ No Sold? ars, jewelry, coins, etc.)	☐ Yes ☐ Yes ☐ Yes	□ No□ No□ No
Please exp	lain:						
·	assets been disposed of with	•	•		ly:	☐ Yes	□ No
Does any r		ive an asse	et(s) owne	ed jointly w	ith a person who is NOT a m	nember of the	e household as
If yes, desc	eribe:						
		s listed on	the applic	cation to the	ose listed on this interview an	nd clarify an	y differences.
Compare a	sset sources and amounts li	sted on the	e applicati	ion to those	e listed on this interview and	clarify any c	lifferences.



Do you rent or own? Rent Own How long lived there?						
If currently a homeowner, have you given credit references inclusive of mortgage lender? \square Yes \square No						
Give a current or previous landlord						
Are you currently under eviction or have you ever been evicted?	☐ Yes	\square No				
If so, why:						
If the tenant or co-tenant is under the legal age of 18, have they provided proof of emancipation?	☐ Yes	□ No				
Thank you for answering all of the above questions. You must now sign all required verification release forms. Once we have completed processing all paperwork, you will receive notice in writing of selection, rejection or waiting list status.						
Certification by Applicant(s)						
I/We certify that all questions on this interview checklist have been asked of me/us at my/our personal interview with management. I/We have understood and answered all questions. I/We have reviewed my/our answers on this checklist. I/We certify that all answers are true to the best of my/our knowledge and that any misrepresentation of information will lead to cancellation/rejection of my/our application.						
(Signature of Tenant)	Date					
(Signature of Co-Tenant)	Date					
(Signature of Manager/Owner)	Date					

