

Hawaii Housing Finance & Development Corporation
Low Income Housing Tax Credit (LIHTC)
Original Qualified Basis Tracking Sheet (QBTS)

The Hawaii Housing Finance & Development Corporation (HHFDC) requires that this QBTS form be completed to show the original qualifying tenants for all units in each building of your LIHTC project. Every unit in each tax credit building must be reported regardless of whether it is a tax credit unit. This data should reflect the original households that qualified each unit as LIHTC or market. Please use a separate form for each building (BIN number) in the project.

Please note that the number of LIHTC units at each AMI% must match the Declaration of Restrictive Covenants for Low Income Housing Credits. For units that are not Tax Credit qualified, please select the "MKT" or "EMPTY (never been rented to a qualified tenant)" column which applies to the unit. No entries should exist that are prior to the "placed in service date".

Project Name		BIN #	
Address		Building PIS	
County		Total No. of Units in BIN	
Report Period		No. of LIHTC Units in BIN	
Prepared by		Date	

UNIT #	NO. OF BDRMS	TENANT NAME	HSLD SIZE	INITIAL CERT EFFECTIVE DATE	ANNUAL INCOME (Total Household Income)	Indicate One		
						LIHTC (%)	MKT	EMPTY

